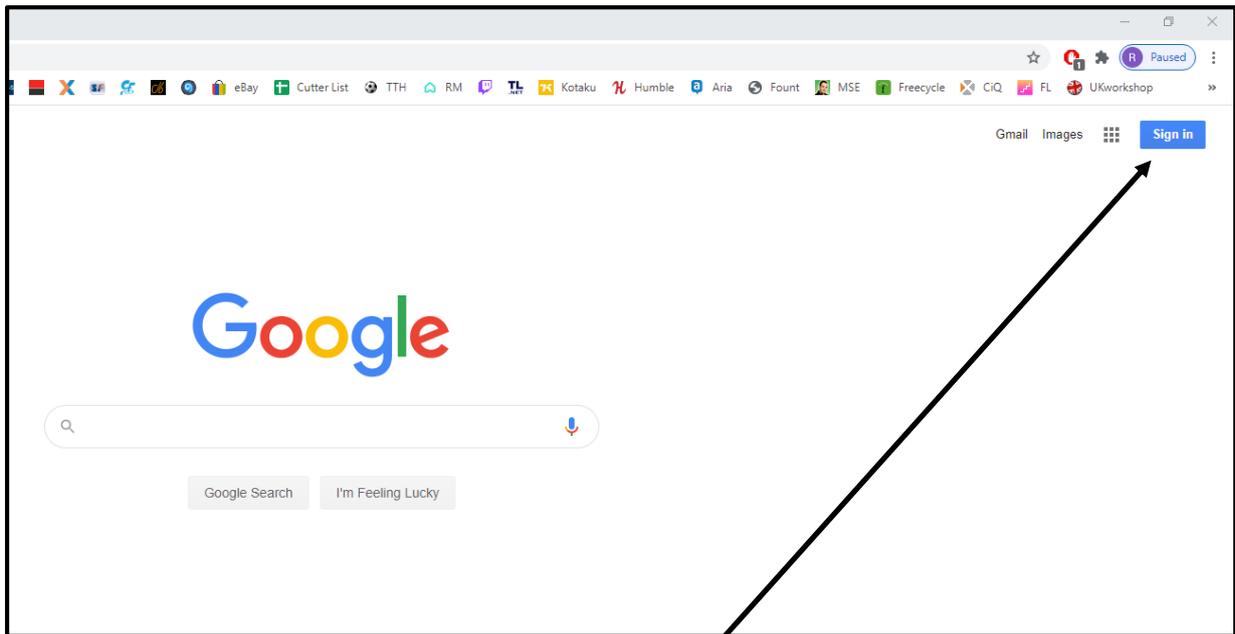


Google Classroom- A Parent's guide.

Online learning is an incredible way for us to continue to provide quality education for your child during these uncertain times, whether they are isolating, we are in lockdown or to supplement their learning in school with homework. We have produced this guide to help you, help your child(ren). In this guide we shall go through, accessing google classroom, accessing assignments and tasks, and how to upload work. If at any point you need further support, please contact us via the school office or Class Dojo and we shall endeavour to help you.



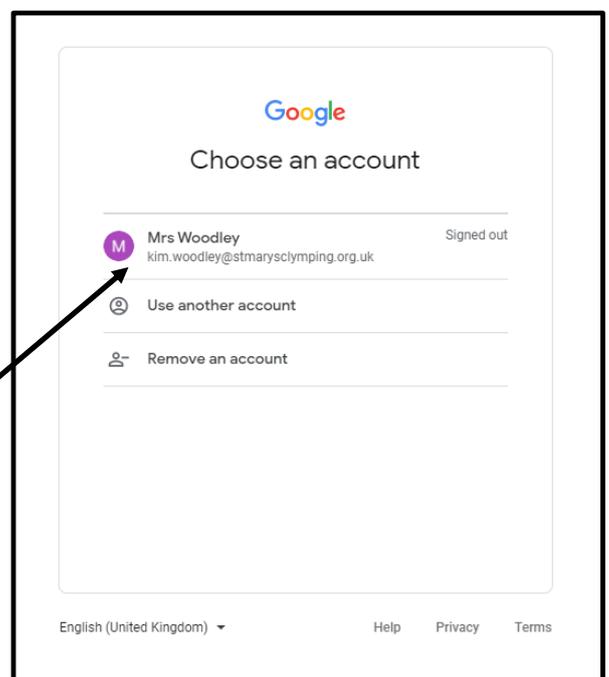
Step 1:

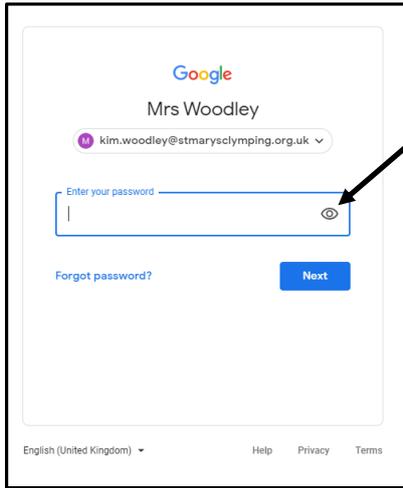
Go to www.google.co.uk On the right hand side of the screen you will see a blue sign in box. Click on the blue tab.

Note: If you already have a google account, this may be signed into that account, simply log out and then you can log in with your child's email address.

Step 2a:

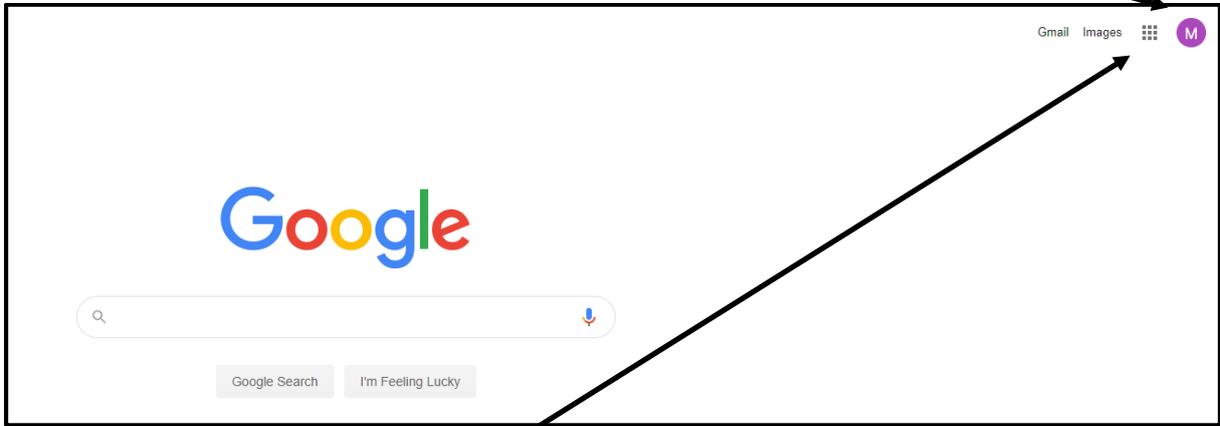
If previously signed in, your child's email address should appear here. Simply click on it and input their password



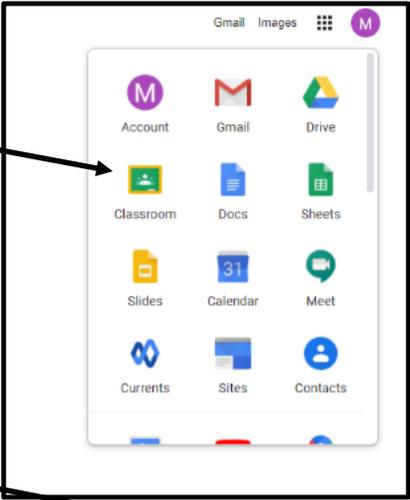


Step 2b:
If previously signed in, your child's email address should appear here. Simply click on it and input their password

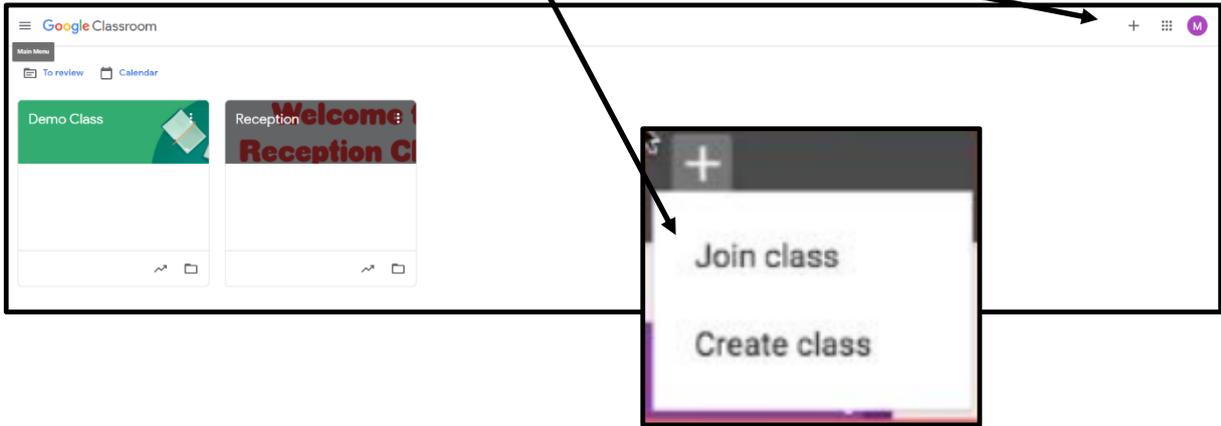
Step 3:
This will take you back to the normal Google search page, but you will notice that your child's initial will be in a circle in the top right-hand corner



Step 4:
Click on the dots next to the circle, this will bring up lots of different options, click on 'Classroom'
This will take you to their google classrooms.



Step 5:
If your child is already set up with classrooms they will appear on this screen. If they are yet to join a class, then click on the plus (+) sign and click on join class



You're currently signed in as

 **Mrs Woodley**
kim.woodley@stmarysclymping.org.uk

[Switch account](#)

Class code
Ask your teacher for the class code, then enter it here.

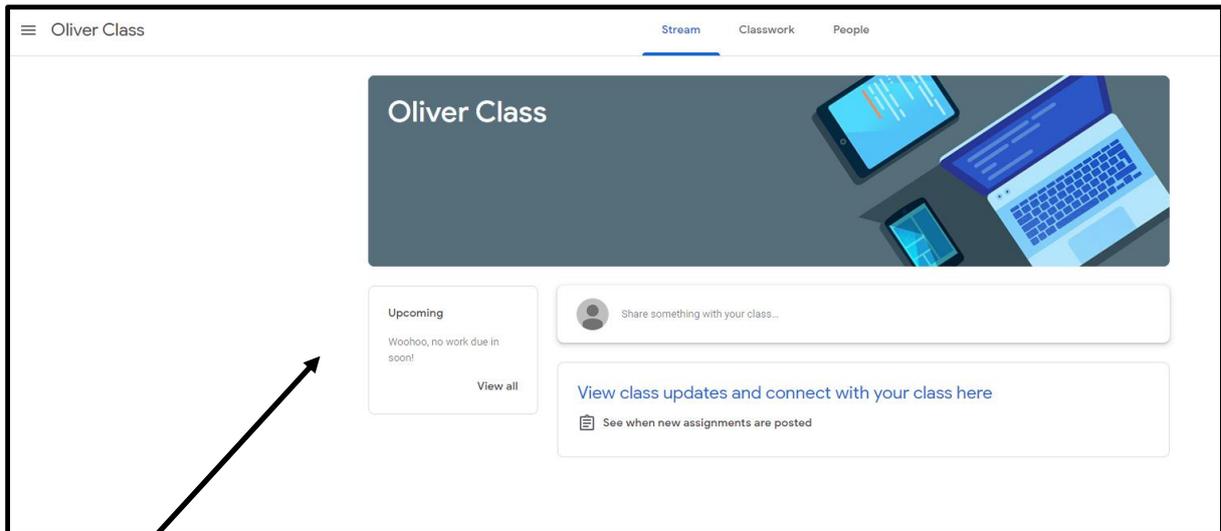
To sign in with a class code

- Use an authorized account
- Use a class code with 5-7 letters or numbers, and no spaces or symbols

If you have trouble joining the class, go to the [Help Center article](#)

Step 6:

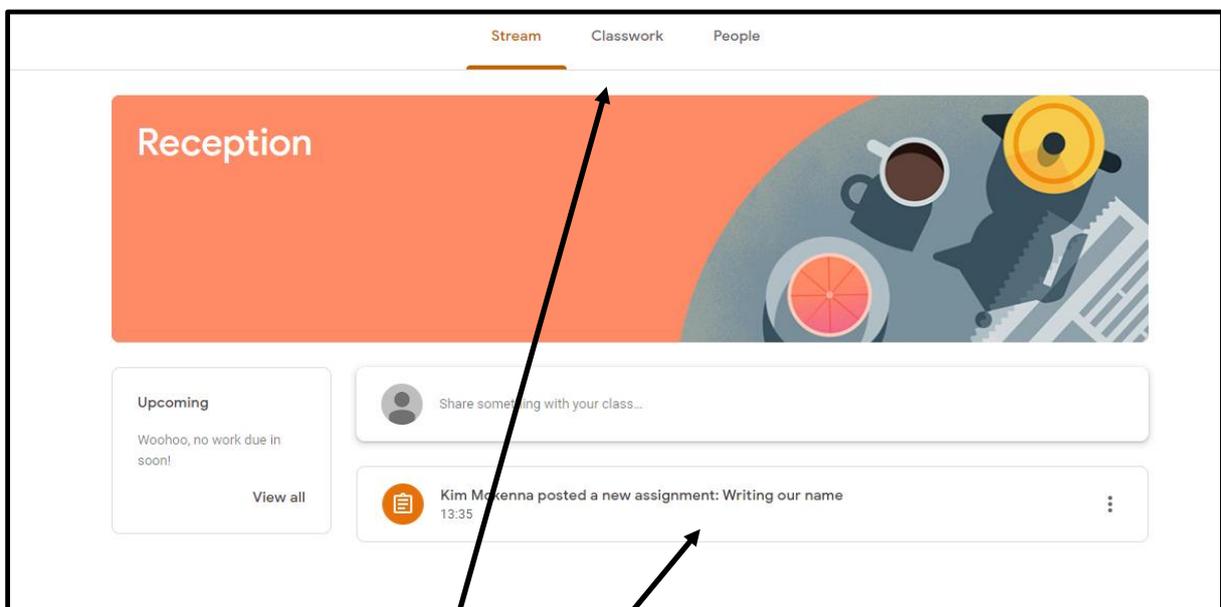
Here you will be prompted to enter the class code which your children would have been given. This will allow them to join the class which has been set up by your child's class teacher. Once entered click join in the top right-hand corner



Step 7:

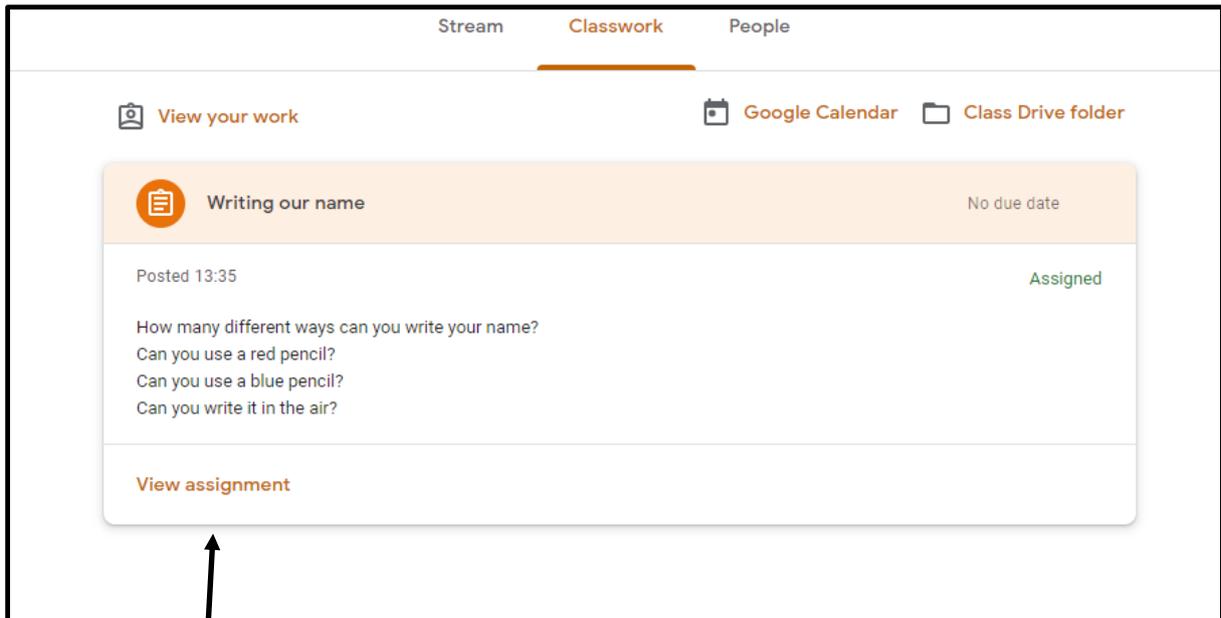
Once you clicked the join button, you will be taken to that class's stream page. Here anyone in the class can comment, your teachers can post reminders to complete schoolwork, assignments and there is a section for upcoming reminders.

Additionally, if you click on 'Share something with your class...' you can comment to the whole class, and post links, photographs and uploaded files. It is worth noting that all of this will be seen by the whole class. If you want to post your work privately, post using the assignment function which we shall go on to explain



Step 8:

Click on the link on the stream to access work that has been set or click on the 'Classwork' tab at the top of the page. This tab will take you to your own classwork page. Here you will be able to see all the work that has been set for you.



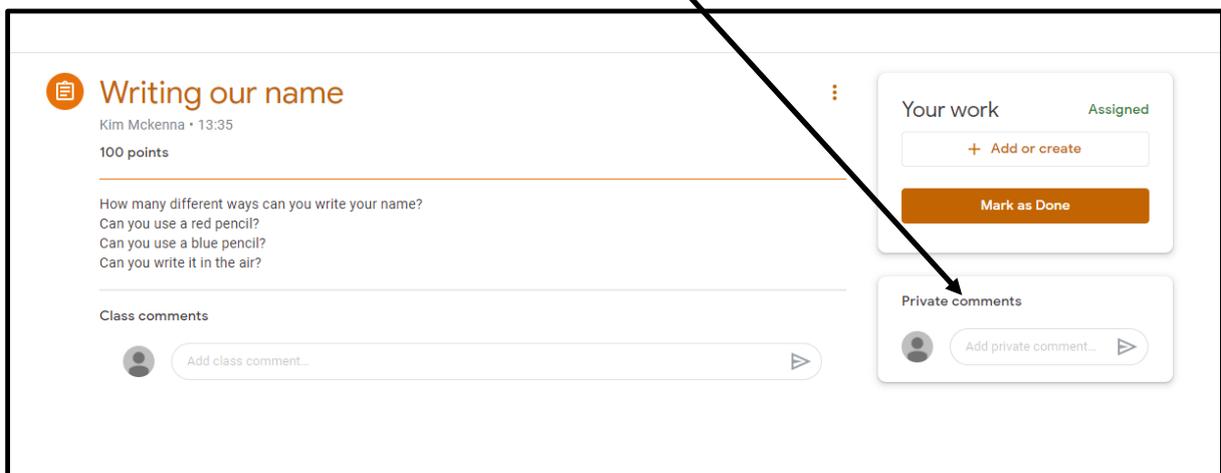
Step 9:

Once you have clicked on the assignment it will take you into the work that has been set. Here clear instructions will be available for you on how to complete the work set. Here you will be able to access any files that have been provided for you to complete the learning.

If you click on 'View Assignment' more information is provided and there is an option for your child to comment on the work and to upload photographs of their work, as well as an option to mark it as done.

On the right hand side you will see 'Private comments' this will allow you to privately speak to the classteacher about the work.

Note: The class comments, will be seen by all members of the class. To message the classteacher privately you must use 'the private comments' box



View your work Google Calendar Class Drive folder

Number one No due date

Posted 17:19 Assigned

Watch the video- Can you find examples of 1? 1 pencil? 1 pen? 1 piece of Lego
Make sure you upload a photo so we can see

Numberblocks - One - Full episode
YouTube video 5 minutes

View assignment

Step 10:

As you can see, links to files are included in the assignment, sometimes the files will be video links on youtube. These videos will have been vetted by ourselves, prior to being assigned, as per our online safety policy, but the responsibility continues to rely on yourselves to be vigilant when your child is accessing online content.

The assignments may consist of online quizzes that we have created to check your child's knowledge and understanding. In these cases, the children click on the link which will take them to a google docs quiz, there they answer the questions. These questions could be a combination of multiple choice, click on the right answer or type in the right answer. Again, as with previous assignments, you can make comments as a class and make private comments to the class teacher. Once finished click on 'Mark as Done'

Note: occasionally, if the child has spelt the answer wrong it will flag up as being incorrect, whilst every endeavour has been carried out to input all possible spellings of correct answers, a few may slip through. If this does happen, class teachers can see the results and will be able to ascertain whether the correct answer was meant or not.

Number bond quiz :

Kim Mckenna · 17:23

100 points

Number bonds to 10
<https://docs.google.com/forms/...>

Class comments

Add class comment... ▶

Your work Assigned

+ Add or create

Mark as Done

Private comments

Add private comment... ▶